



Arizona Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

General Membership Meeting Minutes

Date: May 23, 2019 at 2 pm

Location: The Salvation Army/ 2707 E Van Buren St, Phoenix, AZ 85008

Meeting Minutes

Board of Directors

Beth Boyd, American Red Cross

April Bradham, Association of Arizona Food Banks

Jana Smith, Phoenix Community Tool Bank

Jeannette Aird, The Salvation Army

Mannie Bowler, United Way of Pinal County/Pinal County COAD

Victor Escoto, Community Member

Mitch McDonald, Arizona Southern Baptist Disaster Relief

Debbie McKnight, Arizona Humane Society

Government Advisers:

Dan Porth – AZ Dept. of Emergency & Military Affairs (AZ DEMA)

Whitney Hensiak – AZ Dept. of Emergency & Military Affairs (AZ DEMA)

- **Call to Order, Welcome**
 - The meeting was called to order at 2:08 pm by Beth Boyd.
- **Review and Acceptance of Previous Meeting Minutes**
 - Meeting minutes from the last general membership meeting were motioned to be approved by Sybil and seconded by Ed.
- **Treasurer's Report**
 - Jana provided an overview of the current financials to the membership including expenses and income (dues) YTD and starting balances of both bank accounts. Beth also discussed the two funds available for support in Tribal disasters and AZ disasters. Review of the history of the disaster fund was discussed. As well as on-going work by the board to set up guidelines for requesting support of these funds. No feedback was provided on guidelines by membership.
 - 2019 current Financial Report was motioned for approval by Nicole and seconded by Douglas.

Response Update and Discussion:

- Border Emergency Updates
 - Jeanette provided update on Salvation's Army work- Yuma= 200 bed capacity , 170 currently filled, Tucson= 2 shelters (and salvation army will be providing overflow in Tucson), Sheltering in East Valley= by LLS but supporting water and food, as well as a Glendale mission. Jeanette showed current video on response efforts in southern Arizona.
 - Douglas from Knights of Columbus reported that the one Tucson shelter is shutting down June 30th, but one of the LDS churches is hosting an open house to discuss taking over sheltering overflow.

what are your current needs?

- How can your organization support the efforts?

-Beth provided examples of some of the current needs she has heard about such as over the counter meds, gloves, showers, etc. As well as if anyone knew of creative ways to make/do showers for short term.

-There was a discussion of background checks and barriers to working in the shelters by organizations.

-Ed requested an e-mail with the needs and volunteer requirements for those organizations work on Boarder response efforts. Beth reported she will send this out while organizations continue to register for DART.

-Requested information on coordinating when the drop offs are. In phoenix is LLS and there was a request to know when the drop off are so that churches could be notified.

Other Disaster Response Activities

- Out of State deployment updates-
 - Ed with Presbyterian Disaster Services reported that they have responded to a church fire. Working with the church to rebuild as well as preserve any pieces of the historical building.
 - Pima county COAD meeting reported they need volunteers as they are seeing up to 600 people a day due to border crisis.

DART

- Update on Pilot – April provided update/overview on the DART pilot program for new members. DART does client intakes, in kind/donations, and volunteer management during a disaster response. Arizona is one of the pilot states so our feedback is valuable to make the program more user friendly and efficient for the country during disasters. April will resend the information to the members to register for DART. April also reported if you have tried and are not able to log on please e-mail her to verify the registration went through. The system will be restricted to times of disaster but is not for blue skies.

- Feedback and discussion on usage to date as well as opportunities to utilize in the future. Members were encouraged to register to utilize for Boarder response.

National VOAD Conference Update –

Debbie and Beth provided update on the National VOAD conference from two perspectives- previous attendee and first time attendee. Beth reported the best part was the networking during the conference. Such as meeting new org's that don't due disaster full time, but that have disaster arms and new corporate programs (such as Air BnB program). Debbie reported her experience as a first time attendee. She reported the networking even as a first timer was great. And also shared about the new attendee orientation. Reported 1/3 are new comers, most are not full time disaster workers, and next year is the 50th anniversary which AZ will be hosting. Debbie discussed the four c 's guiding principles of national VOAD. Debbie also reminded everyone that there are a lot of resources on the national VOAD's website.

Debbie presented the new 2019-2020 AZVOAD Goals-

- Increase engagement of new and existing members and support to local COADS.
- Promote and facilitate opportunities for VOAD member participation in training and exercise.
- Establish and leverage committees to increase the impact and collaboration of Arizona VOAD.

Membership reviewed each committee and brainstormed tasks/goals for committee (see below notes per committee for additional tasks/outcomes for committees):

- Communications-
 - Fundraising efforts and opportunities for AZVOAD in addition to social media outreach efforts
- Membership-
 - Outreach to inactive members, outreach to new members, socials, data base or spreadsheet of searchable "by skills" of members, for members
- Exercise and trainings-
 - Training interests, share about trainings available, opportunities for members to be invited to trainings that they wouldn't have otherwise been able to participate in, service opportunities,
- Faith Based Organizations
 - Working with Training and Exercise committee to share those resources to the faith community
 - Work with membership committee to recruit more faith organizations to AZVOAD
- EOC Liaison
 - On-going Training for EOC liaisons
 - **Request for the list of current EOC liaisons and e-mail that is used during activation to be shared with membership
 - How to integrate the COAD's and best practices for using the Liaisons/EOC. And building relationships between county liaisons and state liaisons, share best practices.
- Mass Care

- Identify barriers and gaps ahead of a disaster and how groups can work together to overcome these barriers
- Working on dual use shelters for people and pets.
- Managing spontaneous volunteers (best practices)
- Web searchable list of contacts to reach out to during the disaster for members (could that start with the VOAD membership list)
- Recovery
 - Identify barriers and gaps ahead of a disaster and how groups can work together
 - Getting recovery org's involved early (how do you shift from response to recovery), they were not aware of where the unmet needs were still at.
 - Web searchable list of contacts to reach out to during the disaster for members (could that start with the VOAD membership list)
- 2020 National VOAD Conference
 - Silent auction
 - Workshop introductions during conference/welcome
 - Staffing the auction and registration table
 - Working the exhibit hall

Review expectations of committees:

- Meeting a minimum of once before Aug. general meeting
- Set three goals to accomplish during the year
- Provide update at next membership meeting of goals and work progress

Regional VOAD / COAD Updates:

- Southern Arizona- Douglas provided update from COAD, they meet once a month currently. LDS is hosting an open house next month at their Tucson state center to discuss refugee housing.
- Pinal County- hosting an active shooter training/exercise. Florence launched their first CERT team.
- Yuma / La Paz County- identified the need of education. 21 churches attended that meeting to gain more information and half a dozen joined the COAD. Met once a month
- Mohave County- cultivating new members by hosting once a month networking event. Meeting every other month
- Coconino County- meet bi-monthly, currently no fires ☺
- Yavapai county- recently transitioned to COAD, new members over the last two meetings and meeting bimonthly, also reinstating the CERT Team.
- Navajo / Apache County-

- Maricopa County – Jesus shared that Maricopa county is looking into how to move forward with local efforts. In the meantime he will be the contact for AZ VOAD and looks forward to supporting.

Meeting was adjourned at 3:50 by Beth.

- **Next General Membership Meeting**
 - TBD

Date: May 23, 2019

Jana Smith
Secretary