



# Arizona Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Board of Directors Meeting  
Date: October 15, 2019 Time: 8:30 AM – 10:30 AM  
Conference Call: (712) 770-5505 Access Code: 656868 Host Pin: 6552

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## Meeting Minutes

### **Board of Directors**

Beth Boyd, American Red Cross  
April Bradham, Association of Arizona Food Banks  
Jana Smith, Phoenix Community Tool Bank  
Jeannette Aird, The Salvation Army  
Mitch McDonald, Arizona Southern Baptist Disaster Relief  
Debbie McKnight, Arizona Humane Society

### **Government Advisers:**

Dan Porth – AZ Dept. of Emergency & Military Affairs (AZ DEMA)

- **Call to Order, Welcome**
  - The meeting was called to order at 8:38 a.m. by April. In attendance was: Jana, April, and Debbie.
- **Review and Acceptance of Previous Meeting Minutes**
  - Meeting minutes for August meeting were motioned to be approved by April and seconded by Debbie.
- **Treasurer's Report-**
  - Jana provided update that there had been no change (of income or expenses since the last meeting).
- **Old Business**
  - April provided update on committees. April will reach out to Tom on potential mass care committee meeting, that currently might be the only one not meeting. And she will also reach out to Chris on Training and Exercise. April will also reach

out to all committee leads and ensure someone is ready to present at the membership meeting on committee goals.

- Beth will reach out to the individual who requested information on potential internship. She will follow up to discuss opportunities with AZVOAD- **Tabled for November**.
    - Discussion on process for internship applications moving forward to discuss at the next board meeting.
  - Beth will follow up with Capital Service to cancel services, Jana will send follow up email to Beth to close out.
  - April provided an update on DART, reporting that National VOAD has not provided any additional information on the sandbox or feedback on pilot. April recommended we discuss next board meeting as to best utilize the program moving forward and which committee to assign it.
  - Melanie from ASU's Center for Emergency Management and Homeland Security presented on potential system- April will send out the link to the Florida program to board. Board can discuss at the next meeting on advantages to potentially looking into having ASU create one for AZVOAD.
- **New Business**
    - Location for next membership meeting has been confirmed and April send the invite out later today.
      - Board discussed Agenda for the meeting
        - April will send out meeting minutes from previous
        - Beth recommended a speaker from the FBI, Beth to confirm
        - Debbie recommended EOC liaisons and what they do
        - Debbie will provide an update on Maricopa COAD
        - Discuss board elections that will be at next membership meeting.
        - National conference to be discussed during committee updates.
        - During response updates Debbie will discuss the current exercise update
          - Other topic to fill in speaker cannot make it – committee break out, tour of kitchen,
    - Jana will send calendar invite out for December and 2020 board meeting dates.
- **Disaster/Recovery Updates**
- **Regional VOAD / COAD Updates**
    - **Southern Arizona**
    - **Pinal County**
    - **Yuma / La Paz County**

- **Mohave County-**
- **Coconino County-**
- **Yavapai county-**
- **Navajo / Apache County**
- **City of Phoenix-**
- **Maricopa County**

Meeting was adjourned at 10:29 am by April.

- **Next Board Meeting**
  - November 19, 2019 at 8:30 am at American Red Cross.

Date: October 15, 2019

Jana Smith  
Secretary