



Arizona Voluntary Organizations Active in Disaster

COOPERATION | COMMUNICATION | COORDINATION | COLLABORATION

Board of Directors Meeting
Date: January 15, 2019 Time: 8:30 AM – 10:30 AM
Conference Call: (641) 715-3580 Access Code: 656868 Host Pin: 6552

Meeting Minutes

Board of Directors

Beth Boyd, American Red Cross
April Bradham, Association of Arizona Food Banks
Jana Smith, Phoenix Community Tool Bank
Jeannette Aird, The Salvation Army
Mannie Bowler, United Way of Pinal County/Pinal County COAD
Victor Escoto, Community Member
Mitch McDonald, Arizona Southern Baptist Disaster Relief
Debbie McKnight, Arizona Humane Society

Government Advisers:

Dan Porth – AZ Dept. of Emergency & Military Affairs (AZ DEMA)
Whitney Hensiak – AZ Dept. of Emergency & Military Affairs (AZ DEMA)

- **Call to Order, Welcome**
 - The meeting was called to order at 8:36 a.m. by Beth. In attendance was: Beth, Debbie, Victor, Jeannette, Whitney, April, and Jana.
- **Review and Acceptance of Previous Meeting Minutes**
 - Meeting minutes from December's meeting were motioned to be approved by April and seconded by Debbie.
- **Treasurer's Report**
 - Jana provided an overview of the updated financials. Invoice payments for 2019 membership dues are starting to come in. Jana will be making a deposit today and **will provide an updated January report via e-mail with meeting minutes.** December's financial report was approved by April and seconded by Debbie.

- **Old Business**

- April sent out information on committees to the members. She reported she has gotten a good response from the members. **April will send out one more reminder to members and then send to chairs to start setting up committee meetings.**
 - Whitney provided an update that Chaplin Melvin from the National Guard would like to work with the COAD's to provide a Chaplin from the local area to support
- Beth suggested other potential group was around credentialing. Jana asked if it was a committee or something to work through. Beth suggested it would possibly be a working group but will take a large amount of people. April asked if we should gather names of those interested in working on this issue contact me so we can pass along to Beth or someone at Red Cross to work through it. Beth said that Red Cross scope is limited to shelters; others will have to identify restrictions. Manny said there should be a uniform process set so that we do not turn off volunteers. **Beth said she would commit to doing some research in January and reaching out to the organizations that works with volunteers.**
- Beth reported that she talked to Mike Winters and he has been reaching out to some of the other COAD chairs to learn more in an effort to start up a Maricopa COAD.
- Debbie reported she is able to attend this year's National VOAD conference to learn more about and assist in the planning. Board agreed to cover the cost of registration, airfare, lodging, and meals.
- Whitney discussed having someone from National VOAD on our Feb. board call to discuss AZVOAD's responsibility as host state. Beth sent out the Host responsibility doc. Board discussed early planning of the 2020 National VOAD conference.
- Planning is continuing for the opportunity to create all hazards mass care assistance centers. Exercise will be June and November

- **New Business**

- Whitney discussed scheduling the general membership meeting after the Whole Community Summit (would be sometimes in May). Whitney also discussed potential topics/speakers.
- Debbie asked if Whitney could send out the schedule for the COAD meetings. Whitney also reported she has encouraged the COAD chairs to join via teleconference to the AZVOAD board meeting. Beth reported that she has communication with many of them and can follow up to encourage joining.
- April reported that someone had reached out with interest in interning with the Arizona VOAD. Reported he is interested in starting soon and it would be through May of 2019. He needs to complete 135 hours total for his internship. April will connect him to Beth. Beth has agreed to host at Red Cross and will put together a draft work plan for supporting AZVAOD.

- Jana discussed issues with making changes to current bank users to give April access to modify account (which currently Beth is the only one who can add/delete users). Beth recommended switching banks for higher interest rates and easier accessibility. April will reach out to Mannie on suggestion for bank. Board will explore credit unions and on-line banks to discuss at next meeting.
- **Disaster/Recovery Updates**
 - Beth discussed her personal experience in a shelter due to weather over the holiday break. Board continued discussion on need to explore animal sheltering/co-sheltering.
- **Regional VOAD / COAD Updates**
 - **Southern Arizona**
 - **Pinal County**
 - **Yuma / La Paz County**
 - **Mohave County**
 - **Coconino County-**
 - **Yavapai county-**
 - **Navajo / Apache County**
 - **City of Phoenix-**

Meeting was adjourned at 10:05 am by Beth.

- **Next Board Meeting**
 - February 15, 2019 from 8:30 to 10:30 @ Red Cross.

Date: January 15, 2018

Jana Smith
Secretary